

# Notes to Council



## November 18, 2023 Board Meeting Highlights

### Welcome

Marigold Board welcomed recently appointed representatives:

- Carrie Fobes, Kneehill County
- Miriam Kirk, Town of Three Hills
- Donna Biggar, Wheatland County

### Marigold Board Orientation 2024

A Marigold Board Orientation Session will be held on **Tuesday, February 20, 2024 at 3:00 PM** virtually on TEAMS.

For more information or to schedule an individual session, contact CEO Lynne Price.

### Financial Statements

Unaudited financial statements to October 31, 2023 were accepted as presented.



### 2024 Draft Marigold Budget Review

The draft Operating Budget 2024—2026 and the 2024 Capital & Projects Budget reflect increased costs expected in 2024.

Marigold's 2024 budget is \$6,234,988 which is 6.7% higher due to the increase in provincial grants, Schedule C levies, and an estimated increase in the Alberta Treasury population numbers from 2022.

In recent years, Marigold's service population and patron use of Marigold's services have steadily increased, along with costs for fuel, vehicles, utilities, IT equipment, and supplies.

### Policy Approval & Decision

#### Policies reviewed & approved:

- Access & Acceptable Use of Information Technology Policy
- Contingency Plan for Finance
- Finance Policy

#### Library Service Points policies:

- Community Libraries Plan of Service 2024—2028
- Unattended Children Policy
- Use of Work-Issued Technology Policy



#### Upcoming Board Meetings:

**Saturday, January 27, 2024 9:30 AM**  
TEAMS Virtual Meeting

**Saturday, April 20, 2024 9:30 AM**  
Marigold Library System & Western Irrigation  
District Community Room, Strathmore

#### Questions?

Contact CEO Lynne Price  
lynne@marigold.ab.ca

#### Marigold Library System

B 1000 Pine Street  
Strathmore Alberta, T1P 1C1 | 1-855-934-5334  
[marigold.ab.ca](http://marigold.ab.ca)

# Notes to Council—November 18, 2023

## Freedom to Read Week 2024

Freedom to Read Week will take place February 18—24, 2024. Jessie Bach, Communications & Engagement Manager, read the Freedom to Read proclamation and presented to the Board about intellectual freedom.

freedom  
to read week

CENSORSHIP  
freedom of expression  
access to information



February 18–24 février 2024

[freedomtoread.ca](http://freedomtoread.ca)

## IT Update: Richard Kenig



The Board heard a presentation from IT Manager Richard Kenig. In 2023, the IT department continued several long-term projects, moved ahead with several new security initiatives, upgraded network hardware at member libraries, and provided the top-tier support users expect from Marigold.

In addition, several new policies and procedures are being developed to ensure that Marigold's systems are being used safely and securely.

In the future, the IT department will undertake several more security initiatives, explore new options for internal software inventory and deployment tools, review tools for password management, and integrate new hardware systems into a robust management and monitoring platform.

## CEO & COO Updates

**COO L. Taylor** Information was shared about the launch of the annual Library Staff & Board Member Satisfaction Survey. J. Bach provided information about new e-resource Kanopy Plus, which was launched on November 1, 2023. Kanopy Plus offers nearly 1000 streaming titles available for simultaneous use.

**CEO L. Price** provided updates on the relocation of the Mînî Thnî Book Deposit, as well as opportunities for collaboration with I.D. 9 and Banff Public Library. Information was shared about an upcoming meeting with Deb Cryderman, the new Director at Airdrie Public Library, and a collection insurance project at Chestermere Public Library. Lastly, the Board heard HQ news including staffing changes, and social media content.



CEO Lynne Price



COO Laura Taylor