

# MARIGOLD REPORT



To Councils and  
Special Areas Board

## MARIGOLD BOARD MEETING

Marigold Library System held its regular Board meeting on Saturday, **November 27** via Zoom with 40 Board members in attendance.

Board Chair Lynda Lyster recognized new Board members:

Luke Brennan—Town of Crossfield  
Melody Christopherson—Village of Delia  
Sandra Murphy—Town of Hanna  
Faye McGhee—Kneehill County  
Nicholas Wiebe—Rocky View County  
Melissa Langmaid—Town of Strathmore  
Jenny Lever—Town of Trochu

## FINANCIAL STATEMENTS

**Marigold unaudited Financial Statements to October 31, 2021** were accepted as presented.

- Marigold has received 100% of its budgeted income for 2021. Municipal and library board levies were paid, and 100% of the provincial grants have been received.
- Marigold spent 78% of budgeted expenditures. Materials and staff expenses are on track.
- Marigold operations are continuing full tilt just as they have been in previous non-COVID years. Because of COVID some budgeted accounts are not being spent as quickly: travel, in-person conferences and training.

## DRAFT OPERATING AND CAPITAL/PROJECTS BUDGETS 2022-2023

The **Draft Operating Budget and the 2022 Capital and Projects Budget** were presented and approved for information.

The 2022 budget will be completed and presented to the Board for final approval on January 29, 2022.

Marigold's Draft Operating Budget for 2022 is \$5,628,486 which is a 4.76% increase from the Board-approved 2021 budget amount of \$5,372,597. This is largely due to an increase in per capita revenue from larger municipal populations. Budget pressures include inflation, new HQ costs, old HQ costs until the building and property sells, and a 5% annual increase in contract costs.

Marigold is optimistic that provincial grants will remain stable. These grants are based on 2016 population.

Contact CEO Michelle Toombs for budget estimate questions: [michelle@marigold.ab.ca](mailto:michelle@marigold.ab.ca)

## MARIGOLD AGREEMENT

**The Marigold Agreement has been signed by all 43 member municipalities that chose to join Marigold, starting in 1981.** The agreement was last updated in 2008. Marigold Library Board members on the Executive and Governance committees have worked for the last five years to update this master agreement, including changes to ownership of collections, population calculation, commitment to collaborative sharing of resources and services, and future accommodation of other jurisdictions such as First Nations. At the November 27 Board meeting the Marigold Library Board members approved this agreement with the above changes. With the upcoming addition of the revised Schedule C amendment, the agreement will be forwarded to member municipalities for review in 2022. **60% of the member councils have to approve and sign the agreement before it will take effect.**

## SCHEDULE C UPDATE

**The Marigold Library Board will be issuing a new schedule of levy rates for 2023 and 2024 for Council approval in 2022.** Per-capita levy rates are calculated with municipal population numbers. This population reporting was recently transferred from Municipal Affairs to Treasury with population estimates instead of Stats Canada numbers. The Board approved the use of Treasury's 2021 population numbers for budgeting and for 2022 levy requisitions.

## STAFF PRESENTATIONS

**Freedom to Read Week February 20-26, 2022:** Board Chair Lynda Lyster proclaimed Freedom to Read week in Marigold. Marigold Deputy CEO Laura Taylor read the proclamation and provided information about Freedom to Read Week. Canadian libraries have an essential role in promoting freedom to read and intellectual freedom. Member libraries, councils and residents are encouraged to celebrate Freedom to Read Week from February 20-26, 2022. The proclamation will be sent to local library boards and councils in early January. More at: [freedomtoread.ca](http://freedomtoread.ca)

## REDWOOD MEADOWS UPDATE:

Marigold CEO Michelle Toombs and Board Chair Lynda Lyster described Marigold's services at a recent Redwood Meadows Council meeting. Before agreeing to sign a service contract for library services, Redwood Meadows Councillors are consulting with Public Library Services Branch (PLSB) about their status on federal land leased from Tsuu T'ina.



## NEW BUILDING UPDATE

- Marigold staff moved into the new facility on September 24 and participated in mechanical and electrical system training.
- Marigold kept the project costs under the \$8 million cap set by the Marigold Library Board.
- The Lyngsoe Automated Sortation System has already proven to be a much more efficient way to sort library materials for shipment.
- Marigold staff provided tours of the new facility to former Marigold employees, new Marigold Library Board members and MP Martin Shields.
- A tentative date for a Grand Opening in June has been proposed.



Read more at <https://www.marigoldwidcommunity.ca> or <https://www.marigold.ab.ca/About-Us/Publications> (New HQ document)

## PRESENTATIONS

### Bibliographic Services Department Update:

Bibliographic Services Manager Jessie Bach updated the Board on the inner workings of the Bibliographic Services Department and its staff. The department performs acquisitions, cataloguing and processing of library materials. Bach spoke about the many creative and sustainable ways the team maintained a high level of efficiency and customer service during the pandemic. This included migrating to a nearly paperless operation and transitioning their work by cataloguing from home when necessary. Bach praised her team for their many accomplishments, participating on HQ committees and navigating around supply chain and global shipping and transportation challenges.

### Bragg Creek Library Lending Locker Grand Opening:

Marigold Board Chair Lynda Lyster, Marigold CEO Michelle Toombs and Deputy CEO Laura Taylor, as well as staff members Kristine Den Boon and Nora Ott attended the ribbon cutting ceremony for the Bragg Creek Library Lending Lockers on October 28. Use of the lockers has grown steadily since April, and the “Take One, Leave One” collection, supplied by Cochrane Public Library, is well used. This initiative is an excellent example of community collaboration combined with Marigold’s services and support.



## BOARD CHANGES AND RECOGNITION

The Municipal Election took place on October 18. There have been nine official changes to Marigold’s appointed Trustees because of election results and Council appointments. We sincerely thank these individuals for their contributions to Marigold over the years.

### 1 YEAR

Anne Metikosh—Town of Canmore  
Bridgitte Hopkins—Town of Banff

### 3 YEARS

Jordan Elliott—Village of Delia

### 4 YEARS

Bonnie Munro—Town of Trochu  
Melanie Jensen—Town of Hanna

### 6 YEARS

Dimitri Dimopoulos—Rocky View County

### 8 YEARS

Jo Tennant—Town of Crossfield  
Denise Peterson—Town of Strathmore

### 14 YEARS

Glen Keiver—Kneehill County

## IMPORTANT DATES

### Upcoming Board Meetings

**Saturday, January 29, 2022:** Zoom Video Teleconference 9:30 a.m.

### Book Draw

“Epic Drives of the World: Explore the Planet’s Most Thrilling Road Trips” — won by John Getz representing the Village of Standard.



MERRY CHRISTMAS AND HAPPY NEW YEAR

From all of us at Marigold

