

**NEW**



**PROJECT HISTORY:** Background information and details on past progress, as well as previous issues of this publication can be found on the Marigold website at:  
[www.marigold.ab.ca/projects-events/new-headquarters-building/the-project](http://www.marigold.ab.ca/projects-events/new-headquarters-building/the-project)  
Also checkout: [www.marigoldwidcommunity.ca](http://www.marigoldwidcommunity.ca)



# Building Update

Issue 17

*New HQ— Plans and Progress*

## All moved into our new home

Marigold staff settle into their new office space



September was an exciting and busy month:

- Marigold staff moved into the new building on September 24 and took part in training for various mechanical and electrical systems.
- Substantial completion was declared and accepted by our architects, BRZ Partnership Architecture on September 30.
- The Lyngsoe Automatic Sortation System was installed and our staff has been familiarizing themselves with the new equipment.
- MP Martin Shields, new Marigold Board members and a group of former Marigold employees visited Marigold's new headquarters for a tour. See Page 8 for photos.
- Marigold kept the project costs under the \$8 million cap set by the Marigold Board.
- The Executive Committee approved two new agreements in October: Insurance Coverage and Entitlement and the Interim Operating Agreement.
- A tentative date for the Grand Opening in June has been proposed and will be discussed with the Marigold/WID Joint Facility Committee and the Marigold Executive Committee.



# Building Update

*New HQ— Plans and Progress*

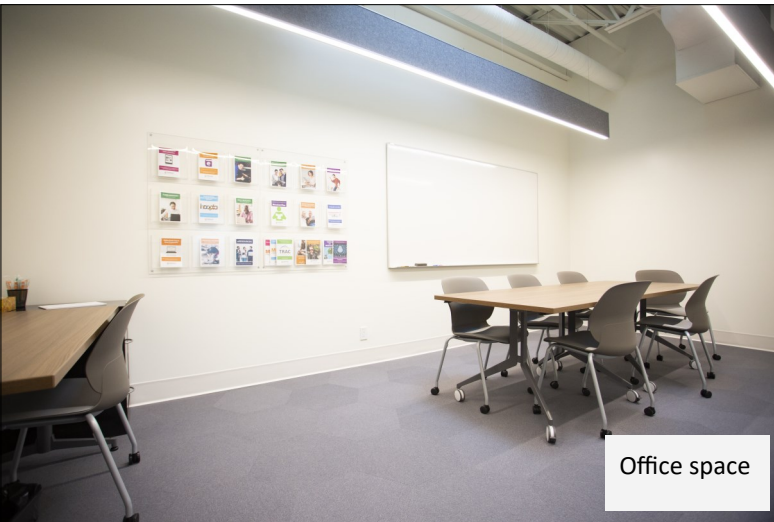
November 2021



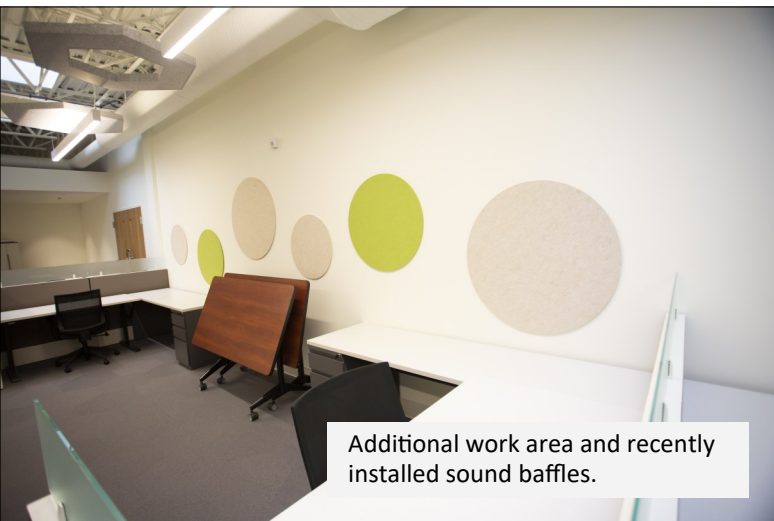
Direct Services and Kits and Games



Meeting room



Office space



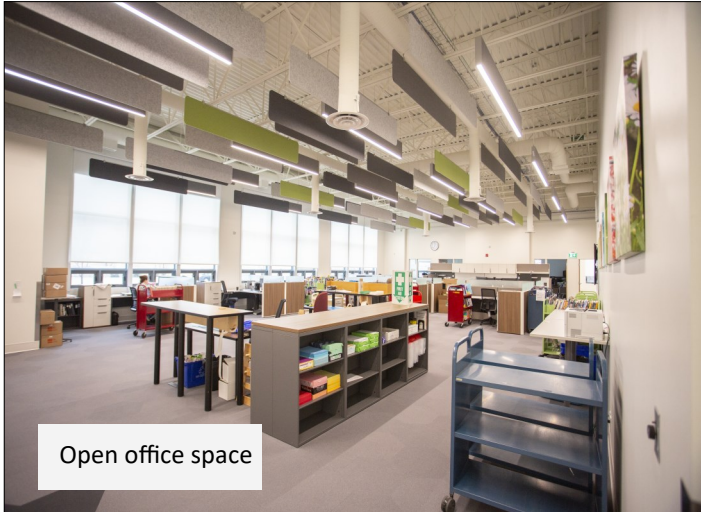
Additional work area and recently installed sound baffles.



# Building Update

Issue 17

*New HQ— Plans and Progress*



Open office space



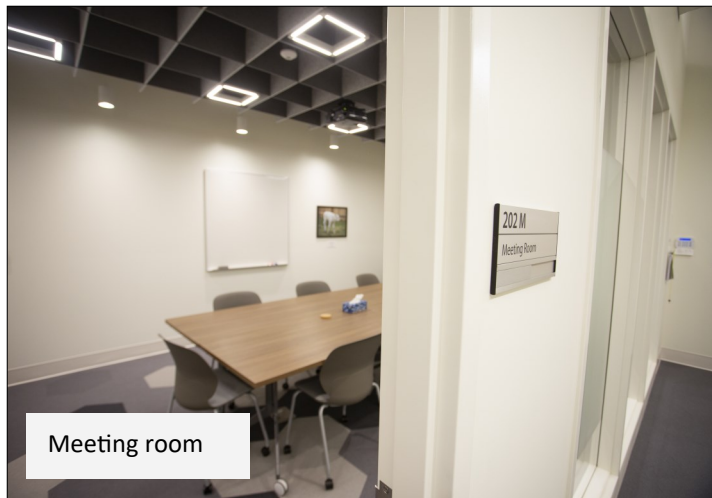
Open office space



IT staging area



Staff room



Meeting room



Staff room

# Building Update

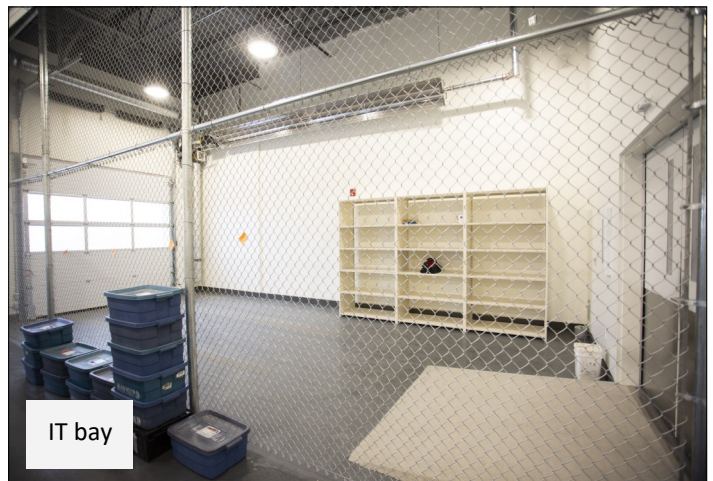
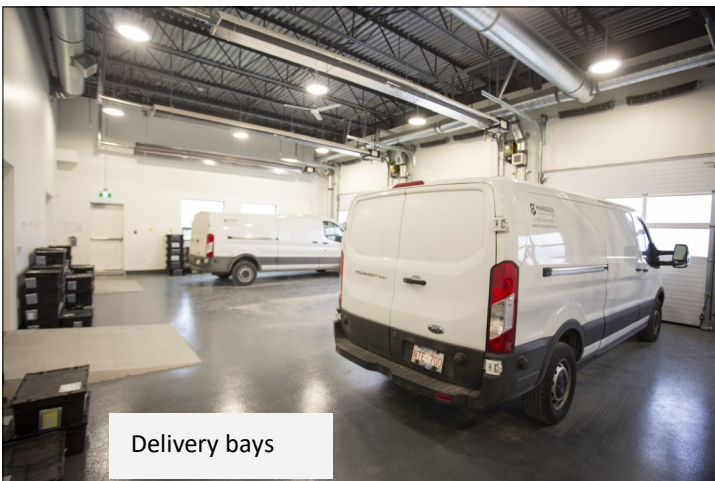
New HQ— Plans and Progress

November 2021



## What's next?...

- Marigold and the Western Irrigation District (WID) is completing the application and registration process for the formation of the condominium corporation that will ultimately be on title for the shared areas, with Marigold and the WID owning their own units.
- The Strathmore Fire Department has been onsite to ensure lockbox and fire panel keys are in place. Marigold has offered a tour of the facility to the fire department crew and intends to invite other first responders in the area to the facility.
- The WID completed as much work on the landscaping and planting as they could before the weather turned cold.

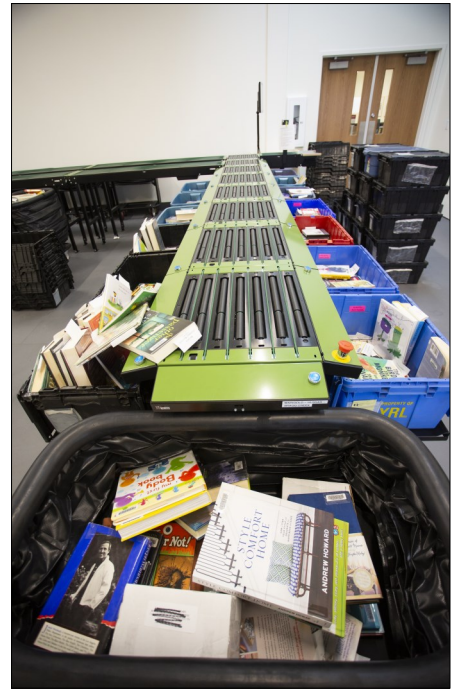




# Building Update

Issue 17

*New HQ— Plans and Progress*



Throughout October, Marigold's shipping, receiving and delivery staff worked out of the old location until the Lyngsoe Automatic Sortation System arrived at the new facility. The equipment has been installed and training has been completed. Staff have noticed the improved ergonomics and workflow from the sortation system, and are able to complete sorting at a faster rate. Shipping and receiving staff have commented that between the ergonomic flooring and sortation system, there is noticeable improvement on their knees and feet at the end of the day.

Pictured below: The shared common space boasts beautiful beams, three screens strategically installed around the room and a servery-style kitchen.



# Building Update

*New HQ— Plans and Progress*

November 2021

## Our Feedback...



We are so lucky to finally be in our new building, as it has been talked about for almost as long as I have worked at Marigold and that is over 13.5 years. Having shelving for kits and games and being able to maneuver it to what I need is marvelous, and the standing desks are perfect... Looking forward to seeing how beautiful it is next spring and summer with all the trees planted and the water catchment system working. As we carry on and the contractors are done are done I feel we can settle in even more to our new digs and enjoy our spaces.

*Barb Froese, Library Services Assistant*



My workspace now has enough room for me to work on projects without being cramped or having to temporarily relocate to a larger space. There is enough shelf space that my work area is tidy and not cluttered. I have room under my desk for my legs and feet. I can now determine what the weather is like without having to get up and go somewhere else. My new work chair is so much better for my back. All in all, I am very pleased with the ergonomics and space of my work area.

*Nora Ott, Administrative Assistant and HR Coordinator*



Here are a few things I'm particularly loving:

- That natural light in the workroom is glorious!
- My work station is way more functional than the old one. I can work left to right which I've always found preferable. Not so much reaching and twisting. Everything within reach.
- I was very surprised how easy it is to use the stand-up desk, even if it's just for a few minutes a day so far!
- Work chair is very, very comfortable.
- Love the cubby for coat and purse... LOVE it! It's the perfect size.

*Misty Haugen, Bibliographic Services Technician*



Marigold's bright and open new facility enables staff to work more efficiently in much more flexible and functional ways. Ergonomic furniture and equipment ensures that Marigold is addressing Occupational Health and Safety matters. Marigold staff are very pleased with the new facility and the beautiful new workspaces. We are grateful to the Marigold Board for their support over the years in making the dream of a new facility a reality.

*Laura Taylor, Deputy CEO*



Since moving over to the new ShipREC area, I have certainly noticed a big decrease in the stresses and strains of the position. Three things stand out to me in making my job easier now... In my opinion, Marigold should be very proud of the new facility. I am. I think this new building will make my position less strenuous, and lengthen my career with Marigold.

*Ian John, ShipREC and Driver*



This loading dock is so much better! Getting my semi to unload at the old site, I used to worry about hitting power poles, Marigold staff or cars every time I had to maneuver into the parking lot.

*Highway Truck Driver*



# Welcoming visitors to our new facility



Bow River MP Martin Shields, and members of his staff, toured the Marigold Library System and Western Irrigation District Headquarters facility on October 28 led by Marigold CEO Michelle Toombs and Deputy CEO Laura Taylor. The tour consisted of viewing the general offices, kitchen facilities, shared common areas, delivery bays, open office spaces and a demonstration of the newly installed Automated Sortation System. Also representing Marigold for the tour were Marigold Board Chair Lynda Lyster and Marigold Board Vice Chair John Getz.

Photo (l-r): Marigold Board Vice Chair John Getz, Marigold Deputy CEO Laura Taylor, MP Martin Shields, Marigold CEO Michelle Toombs and Marigold Board Chair Lynda Lyster.

## Seeing old friends and meeting new ones...



Former Marigold employees were excited to see the new facility. Guests included Norma Hutchinson, Margaret Newton, Sandy Watson, and Nicole Dunnewold.



New Marigold Board members Luke Brennan for the Town of Crossfield, Sandra C. Murphy for the Town of Hanna, Nicolash Wiebe representing Rocky View County, Faye McGhee for Kneehill County and Carrie Fobes, who was appointed as alternate for Kneehill County, met with Michelle Toombs for a Marigold Board orientation at the new facility.