

# MARIGOLD REPORT

## To Councils and Special Areas Board

Strathmore Deputy Mayor, Jason Montgomery, provided greetings on behalf of the town. Montgomery spoke about his gratitude for the educational resources that enrich the community, the prompt service and the breadth of service that Marigold provides. He is looking forward to working with Marigold and WID as the new building plans move forward.

## HIGHLIGHTS OF MARIGOLD AGM AND BOARD MEETING

**Held on Saturday, April 13, 2019**

Marigold Library System held its Annual General Meeting (AGM) and regular Board Meeting at the Alliance Church in Strathmore, Alberta.

## BOARD MEETING FINANCIAL

**Unaudited financial statements to March 31, 2019** were accepted for information. Expenses are on track. TRAC levy, TAL membership, insurance and some eResource subscriptions are paid in full at the beginning of the year.

## POLICY APPROVAL & DECISION

**Policies, Bylaws and schedules reviewed and approved by the Marigold Board:**

- Executive Committee Mandate Statement
- Finance Committee Mandate Statement
- Governance Committee Mandate Statement
- Advocacy Committee Mandate Statement
- Standards & Services Committee Mandate Statement
- Human Resources (HR) Committee Mandate Statement
- Executive Committee Job Description
- Executive Committee Composition
- Policy Development Policy—Governance

## Elections and committee appointments

Lynda Lyster continues in her position as Chair. As outlined in Marigold's Constitution, the Vice Chair and Treasurer are chosen from members of the Executive Committee and were appointed at the February 13, 2019 Executive Committee meeting.

### EXECUTIVE COMMITTEE 2019 - 2020

Lynda Lyster – Bighorn MD #8, Chair  
John Getz – Village of Standard, Vice Chair  
Gary Billings – Village of Rockyford, Treasurer  
Leon Cygman – City of Airdrie  
Kristen Anderson – Village of Hussar  
Maxine Booker – Acadia MD #34  
Dimitri Dimopoulos – Rocky View County  
Lil Morrison – Starland County  
Susan Roper – Town of Cochrane  
Sarah Linde – Town of Okotoks

### STANDING COMMITTEES 2019 - 2020

#### Advocacy

Lil Morrison (Chair)  
Melanie Jensen  
Helen Veno  
Denise Peterson  
Jordan Elliott  
Teresa Cameron  
Lynda Lyster

#### Building

John Getz (Chair)  
Gary Billings  
Denise Peterson  
Lynda Lyster

#### Human Resources (HR)

Susan Roper (Chair)  
Maxine Booker  
Dimitri Dimopoulos  
Lynda Lyster

#### Finance

Gary Billings (Chair)  
John Getz  
Lynda Lyster

#### Governance

Kristen Anderson (Chair)  
John Getz  
Eleanor Chinnick  
Jan Dyck  
Margaret Nielsen  
Denise Peterson  
Lynda Lyster

#### Standards & Services

Maxine Booker (Chair)  
Elaine Michaels  
Jo Tennant  
Lennox Gomes  
Leon Cygman  
Lynda Lyster

## AUDIT

**Erin Gregory and Caley Harriman presented Marigold's 2018 financials and answered questions.**



Erin Gregory discussed Marigold's financial position at the 2019 AGM.

**2018 Audited Financial Statements**, prepared by Auditors Gregory, Harriman and Associates, showed Marigold Library System in a healthy financial position with a clean audit.

**Revenues** increased by \$196,047, mostly because of an increase in current population.

**Total Expenses** for 2018 increased by \$342,192, mostly because Marigold served a larger population. \$384,000 was moved into internally restricted reserves for a new building and a new vehicle. Community Library Grants and Service Grants paid to member libraries from provincial grant funds, increased by \$18,975, or 3%↑ from the previous year.

Audited Financials are available at:  
[www.marigold.ab.ca/financial-information](http://www.marigold.ab.ca/financial-information)

## IMPORTANT DATES

- Saturday, August 24, 2019  
Beiseker, 9:30 am
- Saturday, November 16, 2019  
Carseland 9:30 a.m.

# REPORTS

## MARIGOLD ANNUAL REPORT:

**Building for the Future.** The Board approved the Annual Report for distribution to stakeholders. Read more about Marigold's achievements and milestones at:

[www.marigold.ab.ca/annual-report](http://www.marigold.ab.ca/annual-report)

**2018 was a year for growing relationships, increased services and programs, and completing necessary steps to move forward with the new joint headquarters building.**

- Marigold and WID made strides towards the construction of a new headquarters facility building. The facility land parcel was rezoned and the Sale and Purchase Agreement was signed.
- Memberships for Siksika and Stoney First Nations increased by 33% due to outreach and relationship-building initiatives.
- Last year's website development led to a new streamlined, user-friendly website going live this year.
- There has been increases in the number of cardholders, items loaned, library visits and usage of eResources.
- [www.marigold.ab.ca/plan-service](http://www.marigold.ab.ca/plan-service)

**VALUE OF YOUR INVESTMENT** reports shows the value of services provided annually by Marigold. Libraries and municipalities benefit directly through the pooling of revenues so that all residents have access to public library resources and services.

**POWER OF YOUR LIBRARY CARD** report highlights services provided annually by Marigold that are of value to residents living in Counties, Improvement Districts, Special Areas and MDs.

Members are encouraged to share these reports with their local boards and councils.

**Please contact Deputy CEO Laura Taylor for more information about the Value of Your Investment**  
[laura@marigold.ab.ca](mailto:laura@marigold.ab.ca)

## NEW BUILDING UPDATE:

Marigold continues to work towards the construction of a larger and better equipped headquarters facility in Strathmore in a joint project with Western Irrigation District (WID).

- Marigold and WID negotiated and signed the Development Agreement and the waiver of the Development Agreement condition for the Purchase and Sale Agreement on March 19, 2018.
- The Marigold Executive and the WID Board awarded the tender for prime consulting and architecture services to BRZ Partnership Architecture on April 11, 2018. Draft designs will be available soon.
- The WID land is now zoned Highway Commercial and the subdivision application for the facility site has been submitted to the Town of Strathmore.
- Marigold has paid deposits on the property purchase.



Benefits of co-ownership include: reduced costs of planning; construction and operating a joint facility; alignment with the strategic priorities of all levels of government and enhanced community engagement.

Marigold's **ReNews** publication (included with this *Marigold Report*) gives detailed information and updates concerning our new building plans, funding and progress. All issues of ReNews can be found at:

<http://marigold.ab.ca/new-building>

## PRESENTATION: A DAY IN THE LIFE OF A MARIGOLD DELIVERY DRIVER

– Glenn Russell, Marigold delivery driver

In 2013, former farm hand, oil rig worker and member of the Armed Forces, Glenn Russell, joined Marigold as one of four delivery drivers.

While he shared some humorous anecdotes about his previous work experience at this year's AGM, he claimed that driving for Marigold is the best job he's ever had. He credited Marigold management for being approachable, considering his input, showing him appreciation and taking a serious approach towards safety.

Russell's job entails the delivery of materials to member libraries, building relationships with library staff as an ambassador for Marigold, and supporting headquarters staff with work-related projects.



Glenn Russell, spoke about his job at the April 2019 AGM.



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#### APRIL AGM: MARIGOLD BOARD AND STAFF

Back row (l-r): Jody Kurek, Jan Dyck, John Getz, Leon Cygman, Glen Keiver, Gary Billings, Marilyn Sept, Rene Laughlin, Ian Huffman, Jean Marc Stelter, Jo Tennant, Ed Hogan, Jordan Elliott, Lennox Gomes, Amber Link, Melanie Jensen, Daniel Leronowich, Margaret Nielsen, Kristen Anderson, Lil Morrison, Cynthia Klassen, Nora Ott, Alida Pituka, Teresa Cameron, Denise Peterson, Helen Veno, Michelle Lomond and Bruce Pascal.

Middle row (l-r): Eleanor Chinnick, April Trafford, Bonnie Munro, Sarah Linde, Lynda Lyster, Carlee Pilikowski, Laura Taylor, Karen Neill, Judith Smith and Maxine Booker.

Front row (l-r) Miriam Thompson, Richard Kenig, Barb Froese, Michelle Toombs, Caleigh Haworth, Lynne Price, Kristine den Boon, Nicole Dunnewold, Jessie Bach and Glenn Russell.

#### BOARD & STAFF RECOGNITION

##### Marigold Board

**5 years** Eleanor Chinnick  
(Foothills County)

Judy Smith (Canmore)

**15 years** Elaine Michaels  
(Cereal)

#### SOLUS

Marigold Library Services Consultant Kristine den Boon shared information on Solus, which is a company being considered to develop a new TRACpac app. TRACpac is an online catalogue that provides access to nearly three million books, DVDs and other material to patrons of Marigold, Northern Lights, and Yellowhead Regional and Peace library systems.



Eleanor Chinnick and Laura Taylor

#### BOOST TO E-RESOURCES



Marigold received a generous donation from the Drumheller Library Society for \$5,000 towards the growth of our digital collection. The amount is an increase of \$3,000 over the previous year and stemmed from the society's Casino earnings. Margaret Nielsen (left) presented the cheque to Marigold CEO Michelle Toombs.

#### IT UPDATES

IT Manager Richard Kenig reported on initiatives currently occurring at Marigold.

##### OUT WITH THE OLD

The IT department is replacing outdated hardware and software including upgrades to firewalls, security and routers. Staff resources are being separated out. Marigold libraries will be receiving new infrastructure, and new wireless access will make it possible for libraries to use 100% of their bandwidth.

##### NEW WEBSITE

The newly redesigned website platform is in its final stages. Marigold received funding from the Community Initiatives Program (CIP) towards the cost of the development of the new website templates. Training is already underway for member library staff, and libraries are already creating their own specific content. Seven sites have already gone live with no reported problems.



Judy Smith and Laura Taylor

##### Marigold HQ Staff

**10 years** Michelle Toombs (CEO)  
Clara Cao (Cataloguer)  
Nancy Smith (Direct  
Services Clerk)



Laura Taylor and Michelle Toombs