

ANNUAL GENERAL MEETING

Marigold Library System

Board of Management

Saturday, 22 April, 2017

Strathmore Alliance Church

Strathmore, Alberta

MINUTES

MARIGOLD BOARD MEMBERS IN ATTENDANCE

| | | |
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| ACADIA | Maxine Booker | 1 |
| ACME | Daniel Leronowich | 2 |
| AIRDRIE | Kayla Jessen-White | 3 |
| M.D. BIGHORN | Lynda Lyster | 4 |
| CANMORE | Judith Smith | 5 |
| CARBON | Guss Nash | 6 |
| CEREAL | Elaine Michaels | 7 |
| CHESTERMERE | Lennox Gomes | 8 |
| COCHRANE | Susan Roper | 9 |
| CROSSFIELD | Jo Tennant | 10 |
| DELIA | Janice Hoover | 11 |
| DRUMHELLER | Margaret Nielsen | 12 |
| FOOTHILLS M.D. | Eleanor Chinnick | 13 |
| HANNA | Richard Preston | 14 |
| HIGH RIVER | Heather Meszaros | 15 |
| HUSSAR | Kristen Anderson | 16 |
| I.D.#9 | Ghada Wirth | 17 |
| KNEEHILL COUNTY | Glen Keiver | 18 |
| LONGVIEW | Jan Dyck | 19 |
| MORRIN | Karen Neill | 20 |
| OKOTOKS | Marian Walsh | 21 |
| ROCKYFORD | Gary Billings | 22 |
| SPECIAL AREA # 2 | Bob Gainer | 23 |
| STANDARD | John Getz | 24 |
| STARLAND COUNTY | Lil Morrison | 25 |
| STRATHMORE | Denise Peterson | 26 |
| THREE HILLS | Ron Howe | 27 |
| TROCHU | Bill Cunningham | 28 |
| WHEATLAND COUNTY | Berniece Bland | 29 |
| YOUNGSTOWN | Leann O'Connell | 30 |

MARIGOLD HQ STAFF IN ATTENDANCE

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| Michelle Toombs |
| Laura Taylor |
| Lynne Thorimbert |
| Carlee Pilikowski |
| Alida Pituka |
| Nora Ott (recording) |
| Jessie Bach |
| Nicole Talsma |
| Jane Fisher |
| Richard Kenig |
| Caleigh Haworth |
| Oleniuk, Alison |

REGRETS **WITHOUT** NOTICE

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| BANFF | Corrie DiManno |
| CONSORT | Dale Kroeger |
| EMPRESS | Sheila Howe |
| KANANASKIS I.D. | Susan Billington |
| MUNSON | Lyle Cawiezel |
| SPECIAL AREA #4 | Lisa Vert |

GUESTS

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| Marilyn King | Chestermere Library Board |
| Janelle Sandboe | Chestermere Library Board |
| Gurpreet Billing | Chestermere Library Board |
| Peggy Emslie | Sheep River Library Board |
| Nancy Jackson | Sheep River Library Board |
| Lora Peterson | Irricana Town Council |
| Teresa Cameron | Irricana Library Board |
| Erin Gregory | Auditor |
| Michael Ell | Mayor of Strathmore |

REGRETS WITH NOTICE

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| BEISEKER | Sharon King | 1 |
| GHOST LAKE | Donna Bauer | 2 |
| IRRICANA | Shannon Simmons | 3 |
| LINDEN | Wendy Marsh | 4 |
| OYEN | Dennis Punter | 5 |
| ROCKY VIEW COUNTY | Dimitri Dimopoulos | 6 |
| SPECIAL AREA # 3 | Helen Veno | 7 |
| WAIPAROUS | Janine Jevne | 8 |

VACANCIES

BLACK DIAMOND/TURNER VALLEY

AGM 2017

1. CALL TO ORDER

-L. Lyster called the Annual General Meeting to order at 9:52 am

2. Approval of Agenda

MOTION: R. Preston/B. Bland

- To approve the 2017 Annual General Meeting agenda

CARRIED

3. Review of April 23, 2016 AGM Minutes

-The minutes of the April 23, 2016 AGM that were approved at the 2016 August Board meeting were available for review

4. Governance Statements

Mission Statement

-Marigold cultivates a collaborative library community to support a range of responsive, quality library services.

Vision

-Leaders in library service and innovation

Values

-Leadership

-Respect

-Responsiveness

-Communication

-Integrity

-Inclusiveness

-Accountability

4. 2016 Audited Financial Statement

- E. Gregory from Gregory, Harriman & Associates presented the 2016 Audited Financial Statements

-The 2016 Audit for Marigold was a clean audit

MOTION: K. Jessen-White/L. Morrison

-That the Marigold Library Board's financial statements, for the fiscal year ending December 31, 2016, be taken as read, verified and approved

CARRIED

5. Appointment of Auditor for 2017

MOTION: G. Billings/M. Nielsen

-That Gregory, Harriman & Associates be named as auditor for 2017

CARRIED

6. Annual Report

-C. Pilikowski presented the Annual Report for 2016

-The purpose of the Annual Report is to:

- increase Marigold's visibility, accountability and transparency
- educate community leaders and influential decision makers about Marigold's work and accomplishments

- be a source of reliable information for Board members to use when advocating for Marigold
- As stated in the Marigold Agreement, within 3 weeks after this meeting, the Annual Report will be sent to key stakeholders including municipalities and the Public Library Services Branch.

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| <p>MOTION: E. Chinnick/L. O’Connell -To accept the Annual Report for 2016</p> | <p>CARRIED</p> |
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7. Elections & Appointments to Committees

Board Chair:

Lynda Lyster put her name forward as Board Chair.

After 3 requests for further nominations, there were no further nominations

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| <p>MOTION: E. Michaels/E. Michaels -That Lynda Lyster be appointed Chair of the Marigold Board</p> | <p>CARRIED</p> |
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-As outlined in Marigold’s Constitution, the Vice Chair and Treasurer are chosen from members of the Executive Committee and were appointed at the April 5, 2016 Executive Committee meeting.

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| <p>MOTION: E. Michaels/E. Michaels - That the following members be elected to the Executive Committee for 2017/2018 Chair Lynda Lyster - M.D. of Bighorn. As representatives from the top three populations in Marigold: Kayla Jessen-White - City of Airdrie Marian Walsh - Town of Okotoks Dimitri Dimopoulos - Rocky View County As Members-at-large: Vice Chair John Getz - Village of Standard Treasurer Gary Billings - Village of Rockyford. Maxine Booker - M.D. of Acadia Lil Morrison - Starland County Susan Roper - Town of Cochrane Kristen Anderson – Village of Hussar</p> | <p>CARRIED</p> |
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Advocacy Committee

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|---|----------------|
| <p>MOTION: E. Michaels /E. Michaels -That Lil Morrison, Helen Veno, Jerry Kruse, Kayla Jessen-White and Lynda Lyster, as ex officio, be appointed to the Advocacy Committee and that Lil Morrison be appointed Chair and representative on the Executive Committee</p> | <p>CARRIED</p> |
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All positions on this committee are currently filled

Governance Committee

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| <p>MOTION: E. Michaels /E. Michaels - That Kristen Anderson, Eleanor Chinnick, Jan Dyck, Margaret Nielsen, Denise Peterson and John Getz be appointed to the Governance Committee and that Kristen Anderson be appointed Chair and representative on the Executive Committee.</p> | <p>CARRIED</p> |
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All positions on this committee are currently filled

Finance Committee

MOTION: E. Michaels /E. Michaels

-That Gary Billings, John Getz and Lynda Lyster be appointed to the Finance Committee and that Gary Billings be Chair. Gary Billings is Marigold's Treasurer and the representative on the Executive Committee. CARRIED

All positions on this committee are currently filled

Standards & Services Committee

MOTION: E. Michaels /E. Michaels

-That Maxine Booker, Elaine Michaels, Jo Tennant, Marian Walsh, Ghada Wirth and Lynda Lyster, as ex officio, be appointed to the Standards & Services Committee and that Maxine Booker be appointed Chair and the representative on the Executive Committee. CARRIED

All positions on this committee are currently filled

Building Committee

MOTION: E. Michaels /E. Michaels

-That John Getz, Gary Billings, Denise Peterson and Lynda Lyster, as ex officio, be appointed to the Building Committee and that John Getz be appointed Chair and representative on the Executive Committee. CARRIED

All positions on this committee are currently filled

HR Committee

MOTION: E. Michaels/E. Michaels

-That Susan Roper, Berniece Bland, Dimitri Dimopoulos and Lynda Lyster, as ex officio, be appointed to the HR Committee and that Susan Roper be appointed Chair and representative on the Executive Committee. CARRIED

All positions on this committee are currently filled

8. Signing Authority

MOTION: G. Billings/K. Anderson

-That Chair, Lynda Lyster, or Vice Chair, John Getz, or Treasurer, Gary Billings *and* CEO, Michelle Toombs or Deputy CEO, Laura Taylor or Director of Service Delivery, Lynne Thorimbert have signing authority where Marigold Library System does banking in Strathmore. CARRIED

9. Disposal of Records

-During 2016, the records of Marigold Library System for the year 2008 were disposed of in accordance with the Records Management Policy.

10. Adjournment of Annual Meeting

MOTION: D. Meszaros/L. O'Connell

-To adjourn the Annual General Meeting CARRIED

The AGM was adjourned at 10:30 am

CEO

Board Chair