

2. Click **SIGN IN** at the top right of the page
3. Click on **GET AN ADOBE ID**
4. Fill in the sign up form and click on **SIGN UP**

Transferring to Your Kobo

1. In the Cloud Library app, click on the **MY BOOKS** tab at the top of the page
2. Connect your Kobo to the computer. At the prompt on the Kobo's screen, choose **CONNECT**
3. A **TRANSFER** button will appear on the book cover image. Click it to transfer the title to your Kobo
4. Safely disconnect your Kobo from your computer. The title is now ready for you to read!

Returning eBooks

eBook titles will return automatically at the end of the loan period. However, you may choose to return them early when finished with them.

1. Open the Cloud Library app and click on the **MY BOOKS** tab
2. Click on the **LIST VIEW** button at the top right of the page
3. Click on the **RETURN** button, enter your rating of the book (not mandatory) and click **RETURN**

Troubleshooting

If you have questions or need help using Cloud Library with your device, please visit the **Cloud Library Help** page by clicking on the **ABOUT** link at the top left of the Cloud Library app and click on **ONLINE HELP**

Library eBooks for Kobo eReaders

The logo for OverDrive, featuring the word "OverDrive" in a bold, blue, sans-serif font with a registered trademark symbol.The logo for cloudLibrary by bibliotheca. "cloudLibrary" is in red, lowercase letters with a trademark symbol, and "by bibliotheca" is in a smaller, grey, lowercase font below it.

eResources from your local public library and Marigold Library System



Marigold Library System
eResources & Digital Content
www.marigold.ab.ca/eresources
January 2017

Welcome to OverDrive



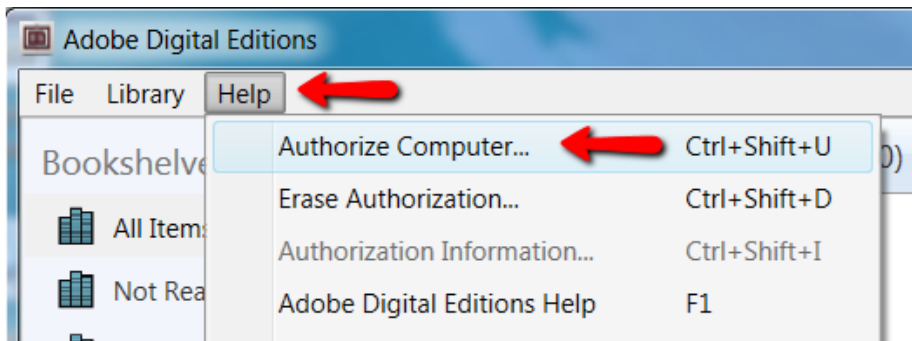
OverDrive is a service that lets you borrow eBooks and audiobooks using your library card. eBooks borrowed through OverDrive on your PC/MAC can be transferred onto your Kobo eReader. The TRAC OverDrive collection contains 29,000+ eBooks.

Getting Started

Adobe Digital Editions (ADE) is an eBook reader software program from Adobe Systems. This program is required to download and transfer eBooks from OverDrive.

To download Adobe Digital Editions onto your computer:

1. Visit www.adobe.com/ca/solutions/ebook/digital-editions.html
2. Click **SIGN IN** at the top right of the page
3. Click on **GET AN ADOBE ID**
4. Fill in the sign up form and click on **SIGN UP**
5. You should now be logged in to the ADE homepage. Click on the **DOWNLOAD** tab
6. Choose the correct version for your computer (Windows or Mac) to download and install
7. Once the software is installed, authorize it with your Adobe ID



Browse, Search, Borrow

1. You may browse **FEATURED** collections, **BROWSE** through subjects, or **SEARCH** using the links at the top of the page

[Featured](#) **Browse**

Search

2. Click on a book cover image for more information about the title. If the title is available to borrow, click on the **BORROW** button. Borrowing a title causes it to automatically download to the **MY BOOKS** section of the Cloud Library app

eBooks in Cloud Library are the same as print library books - only one user may borrow a copy at a time (as per publisher's licensing).

For items that are currently borrowed by other users, you may choose to **PLACE A HOLD**. Once a hold is placed, you will be notified by email when it is available for you.

Activate With Your Adobe ID

To read eBooks through Cloud Library, you will need a personal Adobe ID (Cloud Library has Adobe Digital Editions built-in).

If you are already a user of OverDrive and have authorized your computer with your Adobe ID through Adobe Digital Editions, Cloud Library may automatically recognize this activation.

If you have not used OverDrive, and do not have an Adobe ID, Cloud Library will offer to automatically generate one for you - **WE DO NOT RECOMMEND THIS OPTION** if at any time you wish to use another eBook service (such as OverDrive).

To get a personal (explicit) Adobe ID:

1. Visit www.adobe.com/ca/solutions/ebook/digital-editions.html

Troubleshooting

If you have questions or need help using OverDrive with your device, please visit the **OverDrive Help** page by clicking on the **HELP** link at the top right of the OverDrive homepage.

Welcome to Cloud Library



Cloud Library is a service that lets you borrow eBooks and audiobooks using your library card. eBooks borrowed through Cloud Library on your PC/MAC can be transferred onto your Kobo eReader. The TRAC Cloud Library collection contains 4,500+ eBooks.

Getting Started

Cloud Library is available as an app for your PC/MAC. To download the Cloud Library app:

1. Visit your local library's website (look for the **DOWNLOAD eBooks, AUDIOBOOKS** button)
OR
through the library's online catalogue at www.tracpac.ab.ca (look for the **DOWNLOADABLE AUDIOBOOKS/eBooks** link)
2. Choose **Cloud Library**
3. Click on the **DOWNLOAD APP** button at the top right of the page
4. Choose the correct app for your device and download
5. Once the app has loaded onto your computer, login providing the information requested - your library is TRAC and your Library ID is your library card barcode number. (If you do not know your library PIN, please contact your library)
6. Check off **ACCEPT TERMS & CONDITIONS** and click **LOGIN**

Your OverDrive Settings


OverDrive allows you to customize your experience through your account settings.

1. Access OverDrive: through your local library's website (look for the **DOWNLOAD eBooks, AUDIOBOOKS** button)
OR
through the library's online catalogue at www.tracpac.ab.ca (look for the **DOWNLOADABLE AUDIOBOOKS/eBooks** link)
2. Click on the **SIGN IN** button
3. Enter your library card barcode number and library PIN (if you do not know your library PIN, please contact your library) and click **SIGN IN**
4. Click on **MY ACCOUNT** and choose **SETTINGS**
5. You can now customize your **LENDING PERIODS, CONTENT PREFERENCES, and DISPLAY OPTIONS**

TIP: Get back to the OverDrive homepage at any time by clicking on the TRAC logo at the top left of the page.


Browse/Search

BROWSE: Scroll down the OverDrive homepage to view selected collections

SEARCH: Click on the  to open the search box. Enter an author, title, subject, or combination to search

TIP: Be sure to look at the format type! An icon will indicate whether the title you're looking at is an eBook or an audiobook

 **EBOOK**

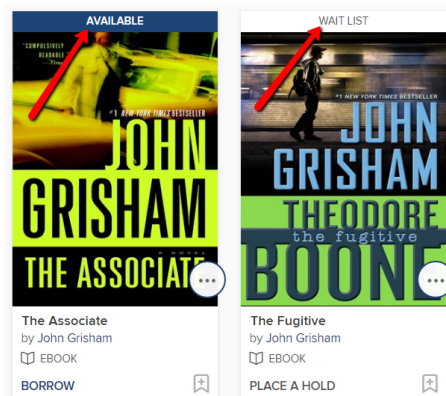
 **AUDIOBOOK**

Borrow and Download

PLACING A HOLD:

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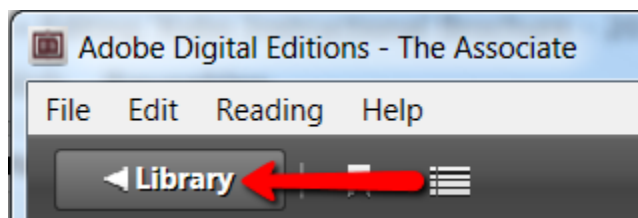
For items that are currently borrowed by other users, you may choose to **PLACE A HOLD**. Once a hold is placed, you will be notified by email when it is available for you.



1. If the title you are interested in is available to borrow, click on the **BORROW** link
2. The title will now appear in your **LOANS** under the **MY ACCOUNT** link at the top right of the page
3. **DOWNLOAD** the title (if option to choose format appears, choose EPUB)
4. The title will open in Adobe Digital Editions

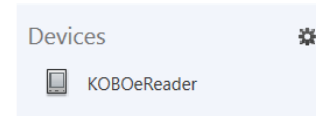
Transferring to Your Kobo

1. Your newly downloaded eBook should open in Adobe Digital Editions. Once ADE opens, switch to **LIBRARY VIEW**

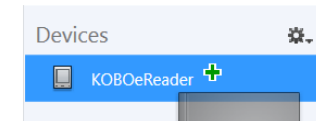


2. Connect your Kobo to your computer. At the prompt on the Kobo's screen, choose **CONNECT**

3. Once the computer recognizes the device, **KOBOeReader** will appear on the left side menu



4. On the book cover image, click and drag to **KOBOeReader** (a green + sign will appear when in the correct place)



5. Safely disconnect your eReader from your computer. The title is now ready for you to read!

Returning eBooks

eBook titles will return automatically at the end of the loan period. However, you may choose to return them early when finished with them.

1. Open Adobe Digital Editions (if needed, switch to **LIBRARY VIEW**)
2. Right click on the eBook cover image and select **RETURN BORROWED ITEM** (if the title has already expired, select **REMOVE FROM LIBRARY**)

Renewing OverDrive eBooks

If your OverDrive eBook doesn't have any holds on it, you will be permitted to renew it. The **renewal option will activate three days prior to the end of the loan period**.

1. Sign in to your account on the OverDrive site (access through your library's website or the online catalogue at www.tracpac.ab.ca)
2. Click on **MY ACCOUNT** and choose **LOANS**
3. If the title is available for renewal, a **REQUEST AGAIN** link will appear beneath the cover image. Click on this to renew